



|                       |   |
|-----------------------|---|
| <b>Post Title:</b>    | Job Title Occupational Therapist – Rotational   |
| <b>Post Status:</b>   | Temporary – 3 month contract  |
| <b>Department</b>     | Occupational Therapy  |
| <b>Location:</b>      | Beaumont Hospital, Dublin 9   |
| <b>Reports to:</b>    | Line Manager Title: Ms. Alison Enright  |
| <b>Salary:</b>        | Appointment will be made on Staff Grade Occupational Therapist scale (€34,969 - €50,062 1 <sup>st</sup> LSI €51,033 14 point scale) |
| <b>Hours of work:</b> | Full-Time   |
| <b>Closing Date:</b>  | 12 Noon on 4 <sup>th</sup> August, 2017   |

**Position Summary:**

**This Occupational Therapist position is a rotational post, delivering Occupational Therapy services to in-patients and out-patients attending the range of specialities in Beaumont Hospital.**

**Accountability**

**The Occupational Therapist is accountable to the Occupational Therapy Manager, Beaumont Hospital.**

**Principal Duties and Responsibilities:**

**DUTIES**

**A. Clinical/Professional**

- To deliver an Occupational Therapy service of the highest possible clinical standard
- To be directly responsible for the Occupational Therapy assessment and treatment of patients on your caseload



- To liaise and communicate effectively with multi-disciplinary team members
- To maintain accurate records in line with best clinical governance, organisational requirements and the Freedom of Information Act
- To be responsible for supervision of Occupational Therapy Assistants as required
- To develop skills in the specified clinical area and act as a resource for other staff grade occupational therapists
- To support occupational therapy colleagues and to maintain / develop professional standards and good working practice
- To undertake and participate in clinical audit as required
- To participate in research projects as required
- To ensure positive representation of the Occupational Therapy Service at all times
- To develop protocols and clinical care pathways where appropriate
- To be responsible for the direct supervision of Occupational Therapy Students or students of other disciplines assigned to the clinical area/department for training
- To be responsible for daily administration duties and overall management of caseload
- To attend and participate in ward rounds / case conferences and / or team meetings as required
- To assist with caseload for Occupational Therapy students as needed
- To comply with all relevant statutory, local and hospital regulations and policies at all times
- To submit monthly patient statistics and other statistical information as required to the Occupational Therapy Manager
- To participate in relevant service planning activities to ensure, in consultation and agreement with the Occupational Therapy Manager, that the Occupational Therapy service provided is client-centred and meets patient need
- To adhere to the Department's annual leave policy
- To notify the Occupational Therapy Manager of sickness or annual leave in



accordance with the hospital / Occupational Therapy Department policy

- To deputise, where required, for Senior Occupational Therapy staff, undertaking specified duties in their absence
- To participate in the management of occupational therapy stock and equipment
- To engage in IT developments as required
- To keep up to date with developments within the organisation and the Irish Health Service
- To promote good team working and a culture that values diversity
- To maintain such records and prepare such reports as may be required by the Occupational Therapy Manager

### **B. Education and Training**

- To participate in mandatory training programmes
- To participate in all activities included in the Department's continuing professional development framework e.g. personal study, in-service training, attending and presenting at conferences / courses relevant to practice, contributing to research etc. as agreed by the Occupational Therapy Manager
- To keep abreast of current developments and their implications for clinical practice
- To participate in professional supervision, individual feedback meetings and any other review meetings required as part of the department's performance management framework
- To participate in and play a key role in the practice education of student therapists
- To engage in teaching / training / supervision of other Occupational Therapy and non-Occupational Therapy staff / students and attend practice educator courses as appropriate
- To maintain an environment conducive to learning
- To promote and engage in inter-disciplinary learning opportunities

### **C. Health and Safety**

- To promote a safe working environment in accordance with Health and Safety legislation
- To be aware of and implement agreed policies, procedures and safe professional practice by adhering to relevant legislation, regulations and standards



- To actively participate in risk management, identifying risks and taking responsibility for appropriate action
- To report any adverse incidents in accordance with organisational guidelines

**The above Duties list is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her, from time to time, and to contribute to the development of the post while in office.**

**Selection Criteria:**

Selection criteria outline the qualifications, skills, knowledge and/or experience that the successful candidate would need to demonstrate for successful discharge of the responsibilities of the post.

Applications will be assessed on the basis of how well candidates satisfy these criteria.

## QUALIFICATIONS

**Mandatory:**

### Appendix A

**Category A:**

- (i) **Individuals who qualified after the 31st March 2015 must:**

- a) Hold a qualification approved by the Occupational Therapists Registration Board at CORU;



(i) Bachelor in Science in Occupational Therapy from the University of Dublin awarded to graduates on successful completion of the four year University of Dublin pathway/programme to this award.

Or

(ii) Bachelor of Science (Honours) in Occupational Therapy from the University of Dublin

Or

(iii) Bachelor of Science in Occupational Therapy from University College Cork.

Or

(iv) Bachelor of Science in Occupational Therapy from the National University of Ireland, Galway.

Or

(v) Master of Science in Occupational Therapy (Professional Qualification) from the University of Limerick

Or

(vi) Diploma of the College of Occupational Therapy

Or

b) Hold a comparable qualification recognised by the Occupational Therapists Registration Board at CORU.

Or

c) Submit proof to the HSE of their application for recognition of their qualifications from the Occupational Therapists Registration Board by the date specified by the HSE.

And

d) Submit proof to the HSE of their application for registration on the Occupational Therapists Register maintained by the Occupational Therapists Registration Board at CORU before a contract of employment can be offered.

And

e) Have the requisite knowledge and ability (including a high standard of suitability and professional ability) for the proper discharge of the duties of the office.

**OR**



**(ii) Individuals who qualified before the 31st March 2015 and have not engaged in the practice of the profession in the Republic of Ireland must:**

**OR**

**(iii) Individuals who qualified before the 31st March 2015 and have been engaged in the practice of the profession for less than 2 years fulltime, ( or an aggregate of 2 years fulltime), in the Republic of Ireland between 31st March 2010 and 30th March 2015 must:**

**OR**

**(iv) Individuals who do not meet Category A (i), (ii) or (iii) (above) or Category B (below) and who are deemed eligible by CORU for registration under Section 38 of the Health & Social Care Professionals Act, 2005 must:**

- a) Hold a qualification approved by the Occupational Therapists Registration Board at CORU:

(i) Bachelor in Science in Occupational Therapy from the University of Dublin awarded to graduates on successful completion of the four year University of Dublin pathway/programme to this award.

Or

(ii) Bachelor of Science (Honours) in Occupational Therapy from the University of Dublin

Or

(iii) Bachelor of Science in Occupational Therapy from University College Cork.

Or

(iv) Bachelor of Science in Occupational Therapy from the National University of Ireland, Galway.

Or

(v) Master of Science in Occupational Therapy (Professional Qualification) from the University of Limerick

Or

(vi) Diploma of the College of Occupational Therapy

Or

Hold a comparable qualification recognised by the Occupational Therapists Registration Board at CORU.



Or

- b) Hold a qualification previously recognised by the Department of Health1

Or

d) Submit proof to the HSE of their application for recognition of their qualifications from the Occupational Therapists Registration Board by the date specified by the HSE.

And

- e) Submit proof to the HSE of their application for registration on the Occupational Therapists Register maintained by the Occupational Therapists Registration Board at CORU before a contract of employment can be offered.

And

- f) Have the requisite knowledge and ability (including a high standard of suitability and professional ability) for the proper discharge of the duties of the office.

**B) Category B:**

**Individuals who qualified before the 31st March 2015 and have been engaged in the practice of the profession in the Republic of Ireland for a minimum of two (2) years fulltime, ( or an aggregate of 2 years fulltime), between 31st March 2010 and 30th March 2015 must:**

- a) hold a qualification recognised by the Occupational Therapists Registration Board at CORU;

(i) Bachelor in Science in Occupational Therapy from the University of Dublin awarded to graduates on successful completion of the four year University of Dublin pathway/programme to this award.

Or

(ii) Bachelor of Science (Honours) in Occupational Therapy from the University of Dublin

Or

(iii) Bachelor of Science in Occupational Therapy from University College Cork.

Or

(iv) Bachelor of Science in Occupational Therapy from the National University of Ireland, Galway.

Or



Master of Science in Occupational Therapy (Professional Qualification) from the University of Limerick

Or

(vi) Diploma of the College of Occupational Therapy

Or

b) Hold a qualification previously recognised by the Department of Health<sup>1</sup>

And

c) Have the requisite knowledge and ability (including a high standard of suitability and professional ability) for the proper discharge of the duties of the office.

<sup>1</sup> In relation non Irish qualifications and in respect of persons to whom Directive 2005/36/EC applies

## **2. Registration on the Occupational Therapists Register**

### **Category A**

Appointees who subsequently fail to achieve the necessary registration on the Occupational Therapists Register maintained by the Occupational Therapists Registration Board at CORU will not be able to continue in the role of an Occupational Therapist beyond the 30th March 2017.

### **Category B**

Appointees must have applied for registration with CORU by the 30th March 2017.

## **3. Annual registration**

Practitioners must maintain live annual registration on Occupational Therapists Register maintained by the Occupational Therapists Registration Board at CORU

### **Desirable:**

Minimum of two years post qualification experience in an acute hospital setting.

### **Further Information for Candidates:**

### **Supplementary information:**

|                                |  |
|--------------------------------|--|
| <b>The Hospital</b>            | <a href="http://www.beaumont.ie">www.beaumont.ie</a>       |
| <b>Management Unit:</b>        | <a href="http://www.beaumont.ie/hr">www.beaumont.ie/hr</a> |
| <b>Other (Please specify):</b> |  |





**Informal Enquiries ONLY to:**

|                       |  |
|-----------------------|--|
| <b>Name:</b>          | Alison Enright   |
| <b>Title:</b>         | Occupational Therapy Manager   |
| <b>Email address:</b> | <a href="mailto:alisonenright@beaumont.ie">alisonenright@beaumont.ie</a> |
| <b>Telephone:</b>     | 01 8092520   |

**Application Procedure:**

Candidates should submit a full curriculum vitae to include the names and contact details of 2 referees (email addresses if possible) to [recruitmentoffice@beaumont.ie](mailto:recruitmentoffice@beaumont.ie), referencing the job vacancy in the subject line.

*A short listing exercise may be carried out on the basis of information supplied in your application. The criteria for ranking and or short listing are based on the requirements of the post as outlined in the eligibility criteria and skills, competencies and/or knowledge section of this job specification.*